



# Arts, Commerce and Science College, Shevgaon

Tal: Shevgaon Dist: Ahmednagar 414502 Maharashtra, India

Tel: 02429 223031 Fax: 02429 223399 Email: pmt.acsc@gmail.com



College Code: 1481

College ID: PU/AN/Sci/136/2013

Website: www.pmtacscollege.com

DATE:- 07/12/2021

## Notification

**Subject: Sanctioned Certificate Courses for the Academic Year 2021-22**

With the above mentioned subject, as per circular no. SDC/Circular 02/2021-22 dated on 22<sup>nd</sup> November 2021, proposals were invited from the various departments regarding the Certificate Courses from the academic year 2021-22 in the college for the Semester II. The following Certificate Courses have been approved by IQAC. Along with this, guidelines/regulations have been given regarding the implementation of the Certificate Courses.

➤ **List of Approved Certificate Courses : 2021-22(Semester II)**

Sr. No.	Title of the Course	Conducting Department	Name of the Course Coordinator
1	Certificate Course on Basics of Personality Development	English	Prof. Sunita S. Bhamare
2	Certificate Course on E-Banking Literacy	Commerce	Prof. Sumit R. Pulate
3	Certificate Course on Nursery Management	Botany	Prof. Pooja S. Madne

**Attachments:** Regulations/Guidelines of Conducting Certificate Courses

**Copy To:** 1) Certificate Courses Coordinator  
2) Concern Certificate Course Coordinators

*Pratibha Wagh*  
**Coordinator**

Skill Development Centre  
PMT's ACSC, Shevgaon

*[Signature]*  
**IQAC**  
**PMT's ACSC**  
**Shevgaon**

*[Signature]*  
**Principal**  
Arts, Comm. & Sci. College  
Shevgaon, Dist Ahmednagar



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### Regulations/Guidelines of Conducting Certificate Courses 2021-22

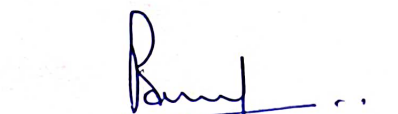
- ❖ Intake:
  - For graduation and post-graduation level students: 20-30 No. of students minimum
  - All FY graduation level students are obliged to enroll 'Certificate Course on Computer Literacy' for the first semester.
- ❖ Duration: Each course has 30 Hours' of Theory and 15 Hours' Practical Session within 90 Days of Commencement.
- ❖ Exam Pattern: Course Coordinator will decide the exam pattern depend on their syllabus.
- ❖ If necessary, Theory/Practical Lectures should be conducted by External Guest Lecturers.
- ❖ The lectures and exam of the certificate courses that are not practical based and are theory based, should organized lectures and exams accordingly.

**NOTE :** The coordinator of certificate course may change the duration of course as per the requirement.

  
**Coordinator**

Skill Development Centre  
PMT's ACSC, Shevgaon

  
**IQAC**  
**PMT's ACSC**  
**Shevgaon**

  
**Principal**  
**Arts, Comm. & Sci. College**  
**Shevgaon, Dist Ahmednagar**